



## Assessment criteria for applications to the Dipterists Forum for grant to produce identification keys

- 1. Priority will be given to keys for taxonomic groups for which current provision is poor or markedly outdated.
- 2. Priority will be given to dichotomous keys, although accompanying keys in other formats will be welcomed.
- 3. It is expected that key characters will be illustrated either with line drawing or photographs. Whole fly photos are often a helpful addition.
- 4. Keys must be tested by peers before publication.
- 5. Authors must be able to satisfy DF that there are no copyright issues.
- 6. Grant will normally be offered only towards production and publication costs, including the provision of illustrations, and not for time spent on development.
- 7. Grants will not normally exceed £1,000 (even for large families) and will be awarded only to DF members. DF will not provide funding if it is available in full from elsewhere. Keys must be published within 3 years of any DF grant offer.
- 8. Keys should be available to users as hard copies and/or as PDFs that can be printed out from the DF website or sent electronically. The provision of interactive versions which can be used on electronic devices (either online or offline) will be a welcome addition.
- 9. Publications, whether available as hard copy or electronically, or both, will be priced at a level affordable to most potential users, if not free. No organisation should expect to make a profit from grant-aided keys.
- 10. DF must be acknowledged, including use of our logo.